



# **BABERGH DISTRICT COUNCIL**

## **FORWARD PLAN**

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<b>From: Henriette Holloway – Governance Support Officer</b>	<b>Report Number:</b>
<b>To: Babergh Overview and Scrutiny Committee</b>	<b>Date of meeting: 22 January 2018</b>

**FORWARD PLAN FOR 2017/2018**

The table below is a draft of the forward plan for the Mid Suffolk Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

**15 February 2018  
Joint Overview and Scrutiny Committee**

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Joint Strategic plan reference</b>
Scoping of Waste Contracts	Scoping of key elements of waste and options for scrutiny	Chris Fry Assistant Director – Environment	Financially sustainable Councils.
5-year Land Supply	To undertake a scoping exercise of the 5-year land Supply to determine how Overview and Scrutiny can add value to progress on this.	Tom Barker – Assistant Director Planning for Growth	
Information Bulletin	Void Times in Council Properties	Sue Lister – Corporate Manager – Housing Options  Justin King – Home Ownership Project Officer	

**19 March 2018**

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Joint Strategic plan reference</b>
The Five -year Land Supply	To receive a report based on the scoping exercise conducted 15 February	Tom Barker – Assistant Director – Planning for Growth	
Cost of the move to Endeavour House	To scrutinise the cost effectiveness of moving to Endeavour House	Katherine Steel – Assistant Director, Corporate Resources	Financially sustainable Councils

Topic	Purpose	Lead Officer	Joint Strategic plan reference
Future Options for the HQ Sites	Pre-scrutiny of the report before presentation to Cabinet 8 March	Louise Rawsthorne – Investment and Commercial Delivery Ian Winslett – Interim Development and Investment Executive	Financially sustainable Councils
Information Bulletin	Voided times in Council Properties	Sue Lister – Corporate Manager – Housing Options  Justin King – Home Ownership Project Officer	

**23 April 2018**  
**Joint Committee with Mid Suffolk District Council**

Topic	Purpose	Lead Officer	Joint Strategic plan reference
Babergh and Mid Suffolk Building Services (BMBS)	12 months review after the implementation of the services This to include reporting back to the committee on progress in implementing the actions drawn up to reduce the days council properties are void.	Justin Wright - Newton Corporate Manager - BMBS	
Staff Turnover and Welfare	Reviewing the impact, the office move has had on staff with the aim of learning points for other future major change activities. <b>This to be a joint meeting with Mid Suffolk Overview and Scrutiny.</b>	Anne Conway Corporate Manager HR & OD  Katherine Steel Assistant Director – Corporate Resources	Enabled and Efficient Organisation
Leisure Strategy (key Decision for Cabinet Dec 2017)	To scrutinise the paper presented to Cabinet	Chris Fry Assistant Director - Environments and Projects	

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Joint Strategic plan reference</b>
Investment Strategy	To scrutinise the Business Plan before final presentation to Full Council and to make any suggestions felt appropriate	Louise Rawsthorne – Assistant Director Investment and Commercial Delivery	Financially sustainable Councils
Information Bulletin	Voids times in Council Properties	Sue Lister – Corporate Manager – Housing Options  Justin King – Home Ownership Project Officer	

**21 May 2018**

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Joint Strategic plan reference</b>
Pre-planning Application	To conduct a scoping exercise to review the newly introduced Pre-planning Application	Gemma Walker – Senior Planning Officer	
Information Bulletin	Voids times in Council Properties	Sue Lister – Corporate Manager – Housing Options  Justin King – Home Ownership Project Officer	
Review of Shared Legal Services	To review the progress and communication following the presentation in December	Emily Yule Assistant Director, Law and Governance	

**Future Babergh Overview and Scrutiny Committee Meetings:**

18 June 2018 <b>Voids – A review of the time it takes to re-let a property</b>  <b>Pre-planning Application report</b>	22 October 2018 <b>An update on the Homelessness Reduction Act (2017)</b>
23 July 2018 <b>Waste Strategy</b>	19 November 2018
20 August 2018	17 December 2018
17 September 2018 <b>Crime and Disorder Panel meeting</b>	

## **Topics identified for review by O&S but not currently timetabled:**

### **Community Grants**

Strong and safe communities was asked to report back following a 'health check' of the groups receiving grants. (To be an Information Bulletin) **TBC**

### **Fuel Poverty**

Reporting back to the Committee on the changes incorporated into the Joint Fuel Poverty Strategy – Consider if further action is needed at this stage, in the light of it being incorporated into a Suffolk-wide strategy

### **CIL**

Update on the outcome from the Joint Overview and Scrutiny Committee 18 December,

### **Crime and Disorder Panel meeting**

Required to take place at least once a year, provisionally agreed to take place in **September** of each year.

### **An update on the Homelessness Reduction Act (2017)**

Six months after the implementation of the Act **October 2018**.

**Void times in Council Properties** – Monthly Information Bulletin

### **Other topics identified:**

- Home ownership review

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